Learner Application Checklist

Full Name: _____   Maiden Name (if applicable): _____

Please upload the required documents to your application, email them to admissions@webwocnurse.com, fax them to 612-926-8075, or mail them to WEB WOC Nursing Education Program, 200 Southdale Center, Minneapolis, MN 55435.

The items in bold are required for admission consideration.

☐ **Resume**
- Required

☐ **Goal Statement**
- Required: Minimum 4 sentences

☐ **Application Fee – Click here to make payment**
- Required: Admissions will be notified of your payment. This is non-refundable.

☐ **Transcripts**
- Required: Official or Unofficial copies of the Transcripts from your BSN or Higher must be submitted for admission consideration. A Bachelors in any field with an Associate's in Nursing is also acceptable. Copies may be submitted electronically or mailed.
- For Learners who earned degrees outside of the United States: your transcripts must be evaluated for verification of education, coursework, and calculation of GPA. The evaluation must be a 'Course by Course' report from an organization such as: www.wes.org, www.ece.org, or www.cgfns.org (if using CGFNS, the evaluation is called an 'Academic Report').

☐ Supporting Documents - **These documents may be required for practicum but are not required for admission consideration. These documents can be uploaded after admission.**
- Malpractice insurance (current within one year). If you are covered by your employer and planning to do clinical practicum in your facility, proof of coverage through your employer is sufficient (ie., copy of policy   page).
- Current CPR certification card
- Proof of Varicella
- Mantoux (TB) skin test or chest x-ray results (recent, in the last 4 years)
- Hepatitis B Vaccination (titer results or signed declination is also sufficient).
- Influenza Vaccination
- Covid-19 Vaccination (May be required at some facilities)